Assessment Planning

- Conduct Annual Program Reviews
- Develop Program Budgets
- Develop Program Objectives
- Program Advisory Committees
- Conduct Environmental Analysis (Faculty/Staff)
- Identify Program Changes – CRC
- Update Data Room Graphs Using:
  - Retention for Fall
  - Enrollment
  - Fall Outcomes
- Publish Factbook
- Review Organizational Chart
- Conduct Internal Audits
  
FEBRUARY/MARCH

Strategic Planning

- Review Technology Plan
- Collect Assessment Data – Spring
- Review Diversity Plan
- Collect Outcomes – Spring
- Collect Service Area Outcomes
- QEP “Start, Stay, Finish.” Data Collection
  
APRIL/MAY

WHO:
President’s Council (VPs)
Executive Council
President’s Council for
Progressive Leadership (PCPL)
IE Director/Committee
Curriculum Review Committee
Program Chairs/Directors/Coordinators
Service Area Directors/Deans
Faculty/Staff/Students
ECC Trustees
Community Stakeholders
QEP Committee

- Performance Appraisal Evaluations
  All Employees (PAS & PDP)
  - Collect Outcomes – Fall
  - Share Assessment Results – Fall
  - Report Retention – Fall
  - Review Faculty Credentials
  - Publish President’s Yearly Report
  
DECEMBER/JANUARY

- Review College Mission and Goals
- Set College Priorities
- Review Planning Model
- Share Assessment Results – Spring
- Report Retention – Spring
- Review Long Range Plan and Facilities Master Plan
- Develop/Review Strategic Plan:
  - Conduct – Environmental Scan
  - Develop – Planning Assumptions
  - Review Faculty Credentials
  - Update Data Room Graphs Using Spring Outcomes
  - Conduct Internal Audits
  - QEP “Start, Stay, Finish.” Annual Report
  
JUNE/JULY

WHO:
President’s Council (VPs)
Executive Council
President’s Council for
Progressive Leadership (PCPL)
IE Director/Committee
Curriculum Review Committee
Program Chairs/Directors/Coordinators
Service Area Directors/Deans
Faculty/Staff/Students
ECC Trustees
Community Stakeholders
QEP Committee

- Implement Annual Objectives
- Identify Program Changes – CRC
- Compile IE Plan
- Develop Strategies for Performance Data
- Conduct Student Satisfaction Survey
- Collect Assessment Data – Fall
- Update Data Room Graphs Using:
  - Retention for Summer
  - Enrollment
  - Outcomes – Summer
  - Conduct Internal Audits
  
OCTOBER/NOVEMBER

- Board of Trustees Approval of Plans
- Communication of Priorities
- Prioritize and Finalize College Budgets
- Distribute NCCCS Annual Report Guidelines
- Update Data Room Graphs Using:
  - Retention for Spring
  - Performance Measures Indicators
  - Enrollment
  - Report Retention – Summer
  - Collect Outcomes – Summer
  - Collect Annual Program Outcomes
  - QEP “Start, Stay, Finish.” Planning & Implementation

AUGUST/SEPTEMBER

ASSESSMENT PLANNING defines what program and service outcomes will be achieved; the ends

STRATEGIC PLANNING describes what resources are necessary to achieve expected outcomes; the means

Review 7/2018
Board of Trustees Approved 8/2018