



Federal Work-Study Application

Please be aware that completing this application does not guarantee that you will be hired through the Federal Work-Study Program. Qualified applicants will be selected and contacted for an interview process.

Name _____ Student ID/Last four of SSN _____

Address _____ City _____ State ____ Zip Code _____

Telephone Number _____ ECC Myedge Email _____

Program of Study/Major _____

Which campus would you like to work? Rocky Mount Tarboro

What position (s) are you interested in? (clerical, lab assistant, instructor assistant, tutoring, etc.)

Is there a certain department in the college that you would like to work?
(Student Services, Library, Financial Aid, Bookstore, etc.) Yes No

• If you answered yes, please list the department (s) of interest: _____

Why are you interested in participating in the college work-study program?

List any previous work experience or job skills you have (please be specific).

Resume attached? (Optional) Yes No

I certify that all the information on this application is accurate and complete to the best of my knowledge. I understand that the acceptance of this application does not create an actual or implied contract for employment at Edgecombe Community College. I am aware that if I am hired for a work-study position, I am required to follow the work-study guidelines and procedures set forth by Edgecombe Community College. I understand that my employment is at-will and may be subject to termination if necessary. Also, I have the right to terminate the employment relationship at any time, for any reason and with or without cause. I have been informed that I must meet eligibility guidelines including SAP to participate in the Federal Work-Study Program.

Signature _____ Date _____

ECC is an equal employment opportunity employer. ECC hires student workers without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability.

Tarboro campus: 2009 W. Wilson St., Tarboro, NC 27886 • Phone: (252) 823-5166 ext. 6698 • Fax: (252) 824-3990

Rocky Mount campus: 225 Tarboro St., Rocky Mount, NC 27801 • Phone: (252) 618-6698 • Fax: (252) 824-3990

www.edgecombe.edu

Equal Opportunity/Affirmative Action Institution

FINANCIAL AID OFFICE USE ONLY

Enrolled Not Enrolled

Approved for work-study: Yes No

Amount of Work-Study Awarded: \$ _____

Position _____ Dept. _____

Work-Study Supervisor(s) _____

Work-Study Contract and FERPA Agreement Signed: Yes No

HR Documents Completed: Yes No

Not Approved for Work-Study

Explain:

Comments/Notes:
